

Publication Rights Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request permission to publish my thesis/dissertation titled "*[Title of Thesis/Dissertation]*" which was submitted on [Submission Date] to [Your Institution Name].

As part of my academic commitment and contribution to the field, I wish to disseminate my research findings through [specify medium, e.g., journal article, book, online repository]. I believe that sharing my work will benefit the academic community and contribute to ongoing research in this area.

Please let me know if there are any specific requirements or forms that I need to complete in order to obtain the necessary rights. I appreciate your consideration of my request and look forward to your prompt response.

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Program Name/Department]

[Your Institution Name]