

Utility Service Connection Request for Expedited Service

Date: [Insert Date]

To,
[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Request for Expedited Utility Service Connection

Dear [Utility Service Representative/Specific Contact Name],

I hope this message finds you well. I am writing to formally request the expedited connection of [specify utility service: water, electricity, gas, etc.] to my property located at [insert complete address].

The need for expedited service is due to [briefly explain the reason for urgency, e.g., recent home purchase, construction deadline, emergency situation, etc.]. I kindly ask that you prioritize this request to ensure timely service. I am willing to provide any additional documentation or information necessary to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]