

Request for Product Sample Trial

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Subject: Request for Product Sample Trial for Event Giveaways

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company]. We are organizing an upcoming event on [Event Date], and we are looking for high-quality products to include in our event giveaways.

We believe that [Recipient's Company] offers products that align perfectly with our brand and would be a great addition to our event. As such, we would like to kindly request a product sample trial to evaluate for our giveaways.

Your support in providing product samples would greatly enhance the experience for our attendees and promote your brand effectively during the event. We would be happy to feature your company prominently in our promotional materials and social media channels.

Thank you for considering our request. We look forward to the possibility of collaborating with you and showcasing [Recipient's Company] at our event. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or need further information.

Warm regards,

[Your Name]

[Your Position]

[Your Company]