

Donation Approval Request

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization's Name], a non-profit organization dedicated to the growth and development of youth in our community. We are currently running a youth development program that aims to empower young individuals through education, mentorship, and community service.

To continue our efforts and expand our reach, we are seeking funding support. We would be honored if you would consider approving a donation to our program. Your contribution would directly support our initiatives and help us make a significant impact on the lives of our participants.

We would greatly appreciate the opportunity to discuss this further and provide any additional information you may need. Thank you for considering this request.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]