

# Inquiry About Speaking Opportunities

Dear [Conference Organizer's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Title/Position] at [Your Organization]. I am writing to inquire about potential speaking opportunities at the upcoming [Conference Name], scheduled for [Conference Dates].

With a background in [Your Area of Expertise], I believe that my experience in [Specific Topics or Areas] would resonate with the audience and contribute to the overall success of the event.

Could you please provide me with information regarding the submission process for speaking proposals, as well as any specific themes or topics you are hoping to cover this year?

Thank you for your time and consideration. I look forward to the possibility of contributing to [Conference Name].

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]  
[Your Email]  
[Your Phone Number]