

# Request for Information

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Your Email] [Your Phone Number]

[Recipient's Name] [Recipient's Title] [Institution/Organization Name] [Institution Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request information regarding the application process for the forestry program at [Institution/Organization Name]. I am very interested in pursuing a career in forestry and would like to know more about the specific requirements and deadlines associated with the application.

Specifically, I would appreciate details on:

- Eligibility criteria
- Required documents
- Application deadlines
- Program curriculum and structure
- Financial aid opportunities

Thank you for your assistance. I look forward to your prompt response so that I can prepare my application accordingly.

Sincerely,

[Your Name]