

Inquiry for Playwrighting Residency Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the Playwrighting Residency program at [Organization's Name]. As an emerging playwright with a keen interest in [specific themes or styles], I am eager to learn more about the application process and any upcoming deadlines.

Could you please provide me with details regarding the eligibility criteria, timeline, and any specific requirements for submissions? Additionally, I would appreciate any information on the resources and support offered to residents during their time at [Organization's Name].

Thank you for your attention to my inquiry. I look forward to your response.

Sincerely,

[Your Name]