

Deferral Request for Data Science Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[University Name]

[Department/Program Name]

[University Address]

[City, State, Zip Code]

Dear [Admissions Committee/Program Coordinator's Name],

I hope this message finds you well. I am writing to formally request a deferral of my admission to the Data Science program for the upcoming academic year due to [briefly explain reason, e.g., personal circumstances, health issues, or professional commitments].

My current situation has led me to believe that deferring my admission to the [specific semester, e.g., Fall 2024] term would allow me to fully commit to the rigorous curriculum and achieve my academic goals.

I am very enthusiastic about the opportunity to study at [University Name] and am keen to contribute positively to the program. I assure you that this decision is not made lightly, and I am dedicated to pursuing my education in data science.

Thank you for considering my request for a deferral. I look forward to your understanding and support. Please let me know if you require any additional information or documentation.

Sincerely,

[Your Name]

[Your Application ID if applicable]