

# Cancellation Policy for Holistic Health Appointments

Dear [Client's Name],

Thank you for choosing [Your Practice Name] for your holistic health needs. We strive to provide the best possible service to our clients. To ensure a smooth scheduling process, we have implemented the following cancellation policy:

## Cancellation Policy

- Cancellations made at least [24/48] hours prior to your appointment will not incur any charges.
- Cancellations made less than [24/48] hours before your appointment may be subject to a cancellation fee of [insert fee, if applicable].
- In the event of a no-show, the full appointment fee will be charged.

We understand that life can be unpredictable. If you have any issues regarding your appointment, please reach out to us as soon as possible, and we will do our best to accommodate you.

Thank you for your understanding and cooperation.

Sincerely,  
[Your Name]  
[Your Practice Name]  
[Your Contact Information]