

Travel Agency Affirmation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to affirm that [Traveler's Name], holding the reservation number [Reservation Number], has booked a travel package with [Travel Agency Name] for the period of [Start Date] to [End Date].

The details of the trip are as follows:

- Destination: [Destination]
- Accommodation: [Hotel/Accommodation Details]
- Transport: [Transport Details]
- Activities: [List of Activities Included]

We are committed to providing [Traveler's Name] with an exceptional travel experience and are available for any assistance required during this trip.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Travel Agency Name]

[Contact Information]