

## Reference Letter for [Intern's Name]

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]

To Whom It May Concern,

I am pleased to write this letter of reference for [Intern's Name], who has applied for the engineering intern position at your esteemed organization. I have had the pleasure of working with [Intern's Name] for [duration] at [Your Company/Institution], where they have demonstrated exceptional skills and professionalism.

[Intern's Name] possesses a strong foundation in engineering principles, coupled with a keen ability to apply theoretical knowledge to practical applications. During their time with us, they were involved in [specific projects or tasks], where they showcased their [mention skills such as problem-solving, teamwork, technical skills, etc.].

In addition to their technical abilities, [Intern's Name] has proven to be a valuable team player, always willing to assist others and share their insights. Their enthusiasm for learning and adapting to new challenges makes them a suitable candidate for your intern program.

I am confident that [Intern's Name] will be an asset to your team and excel in the engineering intern role. I highly recommend them without reservation.

Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]