

Letter of Commendation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally commend [Student's Name], a dedicated engineering student pursuing an internship at [Internship Organization]. Throughout [his/her/their] academic journey, [Student's Name] has consistently demonstrated exceptional skills in engineering principles and has shown remarkable dedication to [his/her/their] studies.

During [his/her/their] time in my class, [Student's Name] exhibited a strong ability to apply theoretical concepts to practical scenarios, often going above and beyond in group projects and individual assignments. [He/She/They] approaches challenges with creativity and analytical thinking, which I believe will be an asset in any internship setting.

Moreover, [Student's Name] possesses excellent communication skills, enabling [him/her/them] to work collaboratively with peers and effectively articulate ideas. [His/Her/Their] positive attitude and willingness to learn make [him/her/them] an ideal candidate for the internship program.

I highly recommend [Student's Name] for the internship position at [Internship Organization]. [His/Her/Their] passion for engineering, combined with [his/her/their] academic achievements, will undoubtedly contribute to [his/her/their] success in this role.

Thank you for considering [Student's Name] for this opportunity. If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]