

Authorization Letter

Date: [Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Reference's Name], [Reference's Position], at [Reference's Company] to provide a reference on my behalf for the engineering internship I am applying for at [Company Name].

I trust that [Reference's Name] will provide a fair and accurate representation of my skills and capabilities as an intern.

Should you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Address]

[Your City, State, Zip Code]