

Approval Letter for Engineering Intern Recommendations

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally approve the recommendations for the engineering internship positions for the upcoming semester. After reviewing the qualifications and performances of the candidates, I believe the following individuals are well-suited for the roles:

- [Candidate Name 1] - [University/College Name], [Major], [Relevant Skills]
- [Candidate Name 2] - [University/College Name], [Major], [Relevant Skills]
- [Candidate Name 3] - [University/College Name], [Major], [Relevant Skills]

These candidates have demonstrated strong analytical skills, teamwork, and a solid understanding of engineering principles. I am confident that they will contribute positively to our projects and help us achieve our goals.

Please proceed with the next steps in the hiring process at your earliest convenience.

Thank you for your attention to this matter. If you have any questions, feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]