

Letter of Support for [Applicant's Name]

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip]

Dear [Recipient's Name],

I am writing to express my strong support for [Applicant's Name] in their application for the legal internship position at [Company/Organization Name]. I have had the pleasure of knowing [Applicant's Name] for [duration] as [his/her/their] [relationship, e.g., professor, employer, mentor].

[Applicant's Name] has consistently demonstrated exceptional [skills/qualities relevant to the internship, e.g., analytical thinking, research abilities, communication skills]. [He/She/They] showcases a genuine passion for the legal field, particularly in [specific area of law].

During [his/her/their] time at [School/Company Name], [he/she/they] took part in [specific projects, activities, or experiences that demonstrate qualifications]. [He/She/They] handled challenges with diligence and creativity, highlighting [his/her/their] ability to contribute to a professional environment.

I have no doubt that [Applicant's Name] will bring [his/her/their] determination and enthusiasm to the internship at [Company/Organization Name]. [He/She/They] is not only a quick learner but also possesses a collaborative spirit that will benefit your team.

Thank you for considering [Applicant's Name] for this opportunity. I am confident that [he/she/they] will make a positive impact at your organization. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Phone Number]

[Your Email Address]