

Application for Diving Instructor Certification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for the Diving Instructor Certification with [Organization Name]. I have completed all the necessary prerequisites and am eager to advance my career in underwater diver education.

With [number of years] years of experience in diving, I have gained extensive knowledge and practical skills in various diving techniques and safety procedures.

I am attaching my resume and all required documents for your review. I am looking forward to the opportunity to discuss my application further.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

[Your Name]