

Acceptance Letter for Hospitality Management Job Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the position of Hospitality Manager at [Company's Name], as discussed in our recent conversation. I appreciate the opportunity to join your esteemed team and am excited to contribute to the continued success of the organization.

As per our agreement, I understand that my starting salary will be [Salary Amount] and I will be reporting to work on [Start Date]. I have reviewed the terms and conditions of employment and find them agreeable.

Thank you once again for this opportunity. I look forward to working with you and the team.

Warm regards,

[Your Name]