Withdrawal from Graphic Design Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Admissions Office/Program Coordinator's Name]

[Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Program Coordinator's Name],

I am writing to formally withdraw from the Graphic Design Program effective immediately. After careful consideration, I have decided to pursue other opportunities that align better with my personal and professional goals.

I appreciate the support and education I have received thus far, and I am grateful for the experiences I have gained while being part of this program.

Please let me know if there are any formalities or paperwork that I need to complete to finalize my withdrawal.

Thank you for your understanding.

Sincerely,

[Your Name]