

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Casting Agent's Name]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Casting Agent's Name],

I am writing to formally acknowledge your receipt of my application for the [specific role or project] submitted on [submission date]. I appreciate your consideration and the opportunity to be a part of the casting process.

Please let me know if you need any further information or materials from my end.

Thank you again for your time and consideration.

Sincerely,

[Your Name]