

Letter of Recommendation for [Applicant's Name]

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Admissions Committee

[University Name]

[Department Name]

[University Address]

[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to highly recommend [Applicant's Name] for the Library Science program at [University Name]. I have had the pleasure of working with [Applicant's Name] for [duration] at [Institution/Organization] where they served as [Applicant's Position or Role].

[Applicant's Name] demonstrated exceptional skills in [mention specific skills or experiences relevant to library science], showcasing their dedication to [mention relevant qualities, e.g., scholarship, service, community engagement]. Their analytical skills and ability to adapt in fast-paced environments were particularly impressive.

Additionally, [Applicant's Name] was involved in [mention specific projects, volunteer work, or other relevant experiences] which further honed their expertise in [mention specific areas relevant to library science]. Their passion for promoting literacy and information access aligns perfectly with the values of library science.

I have no doubt that [Applicant's Name] will excel in your program and contribute positively to the academic community at [University Name]. I strongly recommend them for admission without reservation.

Thank you for considering this application. Please feel free to contact me at [your phone number] or [your email] if you need any further information.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]