

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Sports Organization/School Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to highly recommend [Coach's Name] for the position of coach at [Sports Organization/School Name]. I have had the pleasure of knowing and working with [Coach's Name] for [duration] as [his/her/their] [relation to the coach, e.g., assistant, colleague, etc.], and I can attest to [his/her/their] exceptional skills, dedication, and passion for sports.

[Coach's Name] has demonstrated remarkable coaching abilities by [specific examples of achievements or skills]. [He/She/They] has also shown an incredible capacity to inspire and motivate athletes of all skill levels, fostering an environment where they can thrive both on and off the field.

I am confident that [Coach's Name] will make a significant impact at [Sports Organization/School Name] and will contribute greatly to the success of your sports programs. I wholeheartedly support [his/her/their] application and would be happy to provide further information if needed.

Thank you for considering this recommendation.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]