

Reference Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a reference for [Candidate's Name], who has been a student at [Theological Seminary's Name]. It has been a pleasure to observe [his/her/their] growth in theological understanding and practical ministry during [his/her/their] time here.

[Candidate's Name] has shown exemplary commitment to [his/her/their] studies and has actively participated in various ministry-related activities, including [mention specific activities, roles, or projects]. [He/She/They] has displayed [mention character traits, e.g., compassion, leadership, integrity] that are essential for effective ministry.

I am confident that [he/she/they] will be a valuable asset to your church and will contribute positively to your ministry team. [Candidate's Name] has the gifts and passion necessary to serve effectively in church ministry roles.

If you have any further questions or require additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Theological Seminary's Name]

[Your Address]