

# Collaboration Proposal for Mentor Program

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

[Your Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

**Dear [Recipient's Name],**

I hope this message finds you well. I am writing to propose a collaboration between [Your Organization] and [Recipient's Organization] to establish a mentor program aimed at supporting [specific target group or community].

The objective of this program is to provide guidance, resources, and networking opportunities to [describe the target group, e.g., students, new professionals]. Our vision is to create a nurturing environment where individuals can thrive through mentorship.

## **Proposed Collaboration:**

- Joint workshops and training sessions
- Shared resources and materials
- Regular feedback meetings to assess progress

We believe that by collaborating, we can maximize our impact and reach a broader audience. We are open to discussing various formats for this partnership and would love to hear your thoughts on how we can work together.

Thank you for considering this opportunity. I look forward to your response and hope we can schedule a meeting to discuss this proposal in detail.

**Warm regards,**

[Your Name]  
[Your Job Title]  
[Your Organization]