

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Admissions Office]

[Business School Name]

[School Address]

[City, State, Zip Code]

Dear Admissions Committee,

I am writing to submit my resume as part of my application for the [specific program name] at [Business School Name]. I am excited about the opportunity to further my education and develop my skills in a rigorous academic environment.

Attached to this letter is my resume, which outlines my academic background, professional experiences, and achievements. I believe my qualifications align well with the goals of your program and demonstrate my commitment to excelling in the field of business.

Thank you for considering my application. I look forward to the opportunity to contribute to and learn from your esteemed institution.

Sincerely,

[Your Name]