

Letter of Recommendation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Business School Name]

[School Address]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Applicant's Name] for admission to your prestigious business school. As [his/her/their] [relationship to Applicant, e.g., manager, professor] at [Your Institution/Company Name] for the past [duration], I have had the privilege of witnessing [his/her/their] exemplary skills and commitment to excellence.

[Applicant's Name] has consistently demonstrated [specific skills or qualities - e.g., strong analytical skills, leadership abilities, teamwork, etc.]. One notable example was when [provide a specific example of the applicant's achievements or contributions]. This experience revealed [his/her/their] capacity for [specific outcomes or qualities].

In addition to [his/her/their] academic and professional qualifications, [Applicant's Name] possesses a strong work ethic and a passion for [specific industry or field]. [He/She/They] is not only motivated by personal success but also by a desire to contribute positively to the community. I believe that [his/her/their] participation in your program will bring fresh perspectives and foster peer learning.

I am confident that [Applicant's Name] has the talent, determination, and leadership skills necessary to thrive in the challenging environment of business school. I strongly endorse [his/her/their] application and am excited to see the heights [he/she/they] will reach in [his/her/their] career.

Thank you for considering this outstanding candidate. Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]

[Your Title]

[Your Institution/Company Name]

[Your Address]