

# Important Notice: Fraudulent Activity on Your Account

Dear [Account Holder's Name],

We are writing to inform you of a potential fraudulent transaction that has been detected on your credit card account ending in \*\*\*\*[last four digits].

Details of the transaction:

- **Transaction Date:** [Date]
- **Merchant:** [Merchant Name]
- **Amount:** \$[Amount]

If you recognize this charge, please contact our customer service department immediately to confirm. If you do not recognize this transaction, please take the following steps:

1. Report the fraudulent transaction by calling [Customer Service Number].
2. Review your recent account activity and report any additional unauthorized transactions.
3. Consider changing your online banking passwords and monitoring your account for any unusual activity.

Your security is our top priority, and we are here to help you resolve this issue promptly.

Sincerely,

[Your Company Name] Customer Support

[Contact Information]

[Company Website]