

Credit Card Fraud Incident Report

Date: [Insert Date]

To: [Bank Name]

Attention: Fraud Department

Dear [Bank Name] Team,

I am writing to formally report an incident of fraudulent activity on my credit card account. Below are the details of the incident:

Account Information

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Card Number (last four digits): [XXXX]

Incident Details

Date of Fraudulent Activity: [Date]

Amount Charged: [Amount]

Description of Transaction: [Description]

Action Taken

I have contacted the merchant regarding this transaction and confirmed it was unauthorized. I request that you investigate this matter promptly and reimburse the fraudulent charges to my account.

Contact Information

Phone Number: [Your Phone Number]

Email Address: [Your Email Address]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]