

Letter of Recommendation for [Student's Name]

[Your Name]

[Your Title]

[School Name]

[School Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

Admissions Committee

[Graduate School Name]

[Graduate School Address]

[City, State, ZIP Code]

Dear Members of the Admissions Committee,

I am pleased to write this letter of recommendation for [Student's Name], who is applying for admission to [specific program] at [Graduate School Name]. As [his/her/their] high school counselor at [School Name], I have had the privilege of knowing [Student's Name] for the past [number] years.

[Student's Name] is an exceptional student who has consistently demonstrated a strong commitment to academic excellence and personal growth. [He/She/They] has excelled in [subjects or areas of study], and consistently seeks challenges beyond the standard curriculum. [He/She/They] has also participated in [mention any relevant extracurricular activities, clubs, or volunteer work].

One of [Student's Name]'s most admirable qualities is [his/her/their] ability to [describe a personal quality, e.g., lead, empathize, innovate]. [He/She/They] has shown remarkable resilience and maturity in facing challenges, which I believe will serve [him/her/them] well in graduate studies.

I wholeheartedly recommend [Student's Name] for [specific program] without reservation. I am confident that [he/she/they] will make a significant contribution to your program and will continue to pursue [his/her/their] academic and professional goals with passion and dedication.

Thank you for considering this application. Please feel free to contact me at [phone number] or [email address] if you require any further information.

Sincerely,

[Your Name]

[Your Title]