

Date: [Insert Date]

Admissions Committee  
[College/University Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am pleased to write this letter of recommendation for my student, [Student's Name], who is applying for admission to [College/University Name]. As their high school counselor at [High School Name], I have had the privilege of knowing [Student's Name] for the past [number] years and have been continually impressed by their dedication and commitment to their education.

[Student's Name] has consistently demonstrated exceptional academic abilities, maintaining a [GPA/Academic Achievement] while taking on a rigorous course load that includes [Honors/AP/IB courses]. They have a natural curiosity and passion for learning that inspires both their peers and teachers alike.

Beyond academics, [Student's Name] is actively involved in [extracurricular activities, clubs, sports, or community service]. Their leadership role in [specific activity or organization] showcases their ability to work collaboratively and motivate others. These experiences have not only enriched their own life but have also positively impacted our school community.

I wholeheartedly support [Student's Name]'s application to [College/University Name]. I am confident that they will bring the same enthusiasm, perseverance, and integrity to your institution as they have shown during their time at [High School Name]. I have no doubt that they will be a valuable asset to your college community.

Thank you for considering this remarkable young person for admission. Please feel free to contact me at [Email Address] or [Phone Number] if you require any more information or insight regarding [Student's Name].

Sincerely,

[Your Name]  
[Your Position, e.g. High School Counselor]  
[High School Name]  
[Contact Information]