

Personal Reference Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a personal reference for [Student's Name], who is applying to study overseas at [Name of Institution]. I have had the pleasure of knowing [Student's Name] for [number of years] years and can confidently say that they are an exceptional individual.

[Student's Name] has consistently demonstrated a strong commitment to their education. Their work ethic and dedication are commendable, which I believe will help them excel in their studies abroad. I have witnessed [his/her/their] ability to adapt to new situations, whether it be through [mention any relevant experiences such as travel, volunteering, or leadership roles].

In addition to academic aptitude, [Student's Name] possesses qualities such as [insert qualities like resilience, creativity, or teamwork skills]. These traits, combined with [his/her/their] passion for [insert relevant field of study], will enable [him/her/them] to contribute positively to your institution.

I wholeheartedly recommend [Student's Name] for [his/her/their] application to study overseas. I am confident that [he/she/they] will make the most of this opportunity and will bring [his/her/their] unique perspectives and experiences to the program.

Should you require any further information, please do not hesitate to contact me at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Position/Relationship to Student]

[Your Address]

[Your Phone Number]