

Request for Endorsement of Research Proposal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]

[Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your endorsement for my research proposal titled "**[Title of the Research Proposal]**". This research aims to [briefly describe the purpose and significance of the research].

Having your support would greatly enhance the credibility and visibility of this project, and I believe it aligns with [mention any relevant objectives or initiatives of the recipient's institution].

Attached to this letter, you will find the detailed proposal document for your review. I would be grateful if we could discuss this further and address any questions or concerns you may have.

Thank you very much for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]