

# Application for Corporate Board Position

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip]

Dear [Recipient Name],

I am writing to express my interest in the Corporate Board position at [Company Name] as advertised [or "as discussed"]. With [number] years of experience in [your industry/field] and a proven track record in [specific skills or achievements], I am excited about the opportunity to contribute to the strategic direction and governance of your esteemed organization.

My background includes [briefly describe relevant experience or positions], where I [describe impact or contributions]. I am particularly drawn to [Company Name] because of [specific reasons related to the company/industry].

I believe that my skills in [mention relevant skills or experiences], combined with my passion for [industry/field], make me an ideal candidate for this role. I would welcome the opportunity to discuss how I can contribute to the continued success of [Company Name].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

[Your Name]