

Date: [Insert Date]

[Your Name]
[Your Title/Position]
[Your Institution]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Recipient's Title]
[Institution/Organization Name]
[Institution Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Student's Name] for admission to the doctoral program in [Program Name] at [University Name]. As [his/her/their] [Your Relationship to the Student, e.g., professor, supervisor] for [duration], I have witnessed [his/her/their] profound dedication and exceptional skills in [his/her/their field of study].

[Insert specific examples of the student's achievements, skills, and attributes that underline their suitability for the program.]

[Student's Name] has consistently demonstrated [qualities and characteristics], which I believe make [him/her/them] an excellent candidate for [University Name]. I am confident that [he/she/they] will excel in the rigorous academic environment of your program.

Thank you for considering this recommendation. I am happy to provide further insights if necessary. Please feel free to contact me at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]
[Your Title/Position]
[Your Institution]