

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Institution]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Recipient's Title]
[Fellowship Organization]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Candidate's Name] for the [Specific Fellowship Name] focused on advancing research in [specific field or area]. As [Candidate's] [Advisor/Professor/Supervisor] at [Your Institution], I have had the privilege of working closely with [him/her/them] for [duration].

[Candidate's Name] has consistently demonstrated exceptional dedication and aptitude for research, particularly in [specific research area or project]. [He/She/They] possesses a strong analytical mindset, creativity, and an ability to tackle complex problems with innovative solutions.

During [his/her/their] time in my lab/team, [Candidate's Name] has [describe relevant experiences, projects, or contributions]. [He/She/They] not only excelled in the technical aspects of the work but also showed remarkable teamwork and leadership skills.

I am confident that [Candidate's Name] will excel in the [Specific Fellowship Name] program and contribute significantly to the research community. [His/Her/Their] passion for [specific research area] and commitment to advancing knowledge align perfectly with the goals of your fellowship.

Thank you for considering [Candidate's Name] for this opportunity. Please feel free to contact me at [Your Phone Number] or [Your Email] if you require any further information.

Sincerely,
[Your Name]