

Faculty Position Evaluation

Date: [Insert Date]

To: [Insert Name]

Position: [Insert Position Title]

Department: [Insert Department Name]

Dear [Insert Name],

I am writing to provide an evaluation of [Insert Candidate's Name] for the position of [Insert Position Title] at [Insert Institution Name]. After careful review of their application materials and interview performance, I have compiled the following assessment:

Academic Qualifications:

[Insert comments on their degrees, certifications, and educational background.]

Teaching Experience:

[Insert comments on their previous teaching roles, effectiveness, and student feedback.]

Research Contributions:

[Insert comments on their research work, publications, and contributions to the field.]

Professionalism and Fit:

[Insert comments on their professionalism, collegiality, and alignment with the department's goals.]

Conclusion:

Based on the evaluation, I recommend [Insert Recommendation - e.g., strong recommendation, conditional recommendation, etc.]. I believe that [Insert Candidate's Name] would be a valuable addition to our faculty.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your Institution]