

# Approval Letter for Volunteer Position

Date: [Insert Date]

To: [Volunteer Name]

[Volunteer Address]

Dear [Volunteer Name],

We are pleased to inform you that your application for the volunteer role of [Role Title] at [Organization Name] has been approved. We appreciate your willingness to contribute your time and effort to support our mission.

Your involvement will commence on [Start Date], and we look forward to welcoming you to our team. Please feel free to reach out if you have any questions or need further information regarding your role.

Thank you for your commitment to making a difference in our community.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]