

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Scholarship Committee Name]

[Institution Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to wholeheartedly recommend [Student's Name] for the [Scholarship Name] scholarship. Having known [him/her/them] for [duration of time], I have had the pleasure of witnessing [his/her/their] remarkable character and dedication to [his/her/their] academic and personal growth.

[Student's Name] displays a strong commitment to [specific quality or achievement relevant to the scholarship, such as community service, academic excellence, leadership, etc.].

[He/She/They] consistently demonstrate[s] a willingness to go above and beyond, proving to be a role model among [his/her/their] peers.

In addition to [his/her/their] academic pursuits, [Student's Name] engages in [list any extracurricular activities or community service], which speak volumes about [his/her/their] character and dedication to making a positive impact in the community.

I am confident that [Student's Name] will continue to excel and represent the values of [Scholarship Name] with integrity and passion. [His/Her/Their] drive and ambition make [him/her/them] an exceptional candidate for this opportunity.

Thank you for considering this nomination. I am happy to provide any further information if needed.

Sincerely,

[Your Name]

[Your Position, if applicable]