Tenant Reference Request

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request your assistance in providing a tenant reference as part of my upcoming relocation process.

I am planning to move to [New Location] due to [reason for relocation], and the prospective landlord has requested a reference from my current landlord. I would greatly appreciate it if you could provide a reference that highlights my positive rental history, including my timely rent payments and responsible behavior as a tenant.

If you require any specific details or have any questions, please feel free to reach me at [Your Phone Number] or [Your Email Address]. Thank you for your assistance in this matter.

Warm regards,

[Your Name]

[Your Current Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]