

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to provide a reference for [Applicant's Name], who is applying for a rental property at [Property Address]. I have known [Applicant's Name] for [duration] in my capacity as [your relationship to the applicant, e.g., landlord, employer, etc.].

[Applicant's Name] has always demonstrated responsibility and reliability. [He/She/They] have a stable income and maintain good credit, which I believe makes [him/her/them] an ideal candidate for your rental property.

Additionally, [Applicant's Name] is respectful of others and has maintained a positive relationship with neighbors in past living situations. I have no doubt that [he/she/they] would be a considerate tenant.

Please feel free to contact me at [Your Phone Number] or [Your Email] should you require any further information.

Sincerely,

[Your Name]