

Mentorship Reference Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to recommend [Intern's Name] for the internship opportunity at [Company/Organization Name]. As [his/her/their] mentor during [his/her/their] studies at [Institution Name], I have had the pleasure of observing [his/her/their] dedication, skills, and growth in the field of [Field of Study].

[Intern's Name] has consistently demonstrated [qualities such as responsibility, creativity, and teamwork], making [him/her/them] an excellent candidate for this role. [He/She/They] has taken on various projects, such as [mention specific project or task], showcasing [his/her/their] ability to handle challenges and learn quickly.

Additionally, [Intern's Name] possesses strong communication skills that enable [him/her/them] to collaborate effectively with peers and supervisors alike. I have no doubt that [his/her/their] positive attitude and professionalism will make a valuable contribution to your team.

I highly recommend [Intern's Name] for the internship, as I believe [he/she/they] will thrive in the opportunity to further develop [his/her/their] skills and contribute meaningfully to your organization.

If you have any further questions or would like to discuss [Intern's Name]'s qualifications in more detail, please feel free to contact me at [Your Email] or [Your Phone Number].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]