

Character Reference Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a character reference for [Volunteer's Name], who is applying for a volunteer position at [Organization's Name]. I have known [Volunteer's Name] for [duration] and have always been impressed by their dedication and commitment to helping others.

[Volunteer's Name] possesses qualities that make them an exceptional candidate for this volunteer role, such as [list specific qualities or skills relevant to the volunteer position]. Throughout our time together, I have witnessed their ability to [mention any relevant experiences or contributions they have made].

I am confident that [Volunteer's Name] will bring the same level of enthusiasm and reliability to your organization as they have consistently demonstrated in our interactions. I wholeheartedly endorse their application and believe they will be a valuable asset to your team.

If you have any further questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Position, if applicable]
[Your Organization, if applicable]
[Your Address]