

# Feedback on Out-of-Date Product

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to bring to your attention an issue I encountered with a product I recently purchased from your company on [Insert Purchase Date]. Upon receiving the product, I noticed that it was out of date.

Product Details:

- Product Name: [Insert Product Name]
- Order Number: [Insert Order Number]
- Expiration Date: [Insert Expiration Date]

I have always appreciated the quality of your products, which is why this situation is quite disappointing. I kindly request your assistance in addressing this issue, whether through a replacement, refund, or any other solution you may suggest.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]