

Complaint Regarding Service Delays for Travel Bookings

Date: _____

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number

Customer Service Department
[Company Name]
[Company Address]
City, State, Zip Code

Dear Customer Service Team,

I am writing to formally complain about the unacceptable delays I have experienced with my recent travel bookings made through your service on [insert booking date]. My reservation number is [insert reservation number].

Despite my attempts to reach your customer service team via [insert modes of communication used], I have yet to receive a satisfactory explanation or solution. The delays have caused significant inconvenience and financial strain, as I had to alter my travel plans as a result.

I expect a prompt response to this matter, including a detailed explanation of the delays and any compensatory measures you can offer to resolve this issue.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,
[Your Name]