

Complaint Regarding Service Delays for Healthcare Appointments

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Healthcare Facility Name]
[Facility Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concern regarding the significant delays I have experienced in scheduling my healthcare appointments at [Healthcare Facility Name]. I was initially scheduled for an appointment on [Original Appointment Date], but due to [reason for delay if known], my appointment was postponed to [Rescheduled Appointment Date].

As a patient, it is crucial for me to receive timely medical attention, and these delays have caused me considerable distress and uncertainty about my health. I believe that timely access to healthcare is a fundamental right, and I am disappointed with the service I have received.

I kindly urge you to look into this matter to prevent further delays for myself and other patients. I would appreciate a prompt response regarding how this situation can be addressed in a timely manner.

Thank you for your attention to this serious matter.

Sincerely,
[Your Name]