

Subject: Inquiry Regarding Unidentified Debit Transactions

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear Customer Service,

I am writing to inquire about several unfamiliar debit transactions that have appeared on my recent bank statement. Below are the details of these transactions:

- Date: [Transaction Date 1] - Amount: [Amount] - Description: [Transaction Description]
- Date: [Transaction Date 2] - Amount: [Amount] - Description: [Transaction Description]
- Date: [Transaction Date 3] - Amount: [Amount] - Description: [Transaction Description]

I do not recall authorizing these transactions and would appreciate it if you could provide me with more information regarding their origin and nature.

Furthermore, I would like to know what steps I can take to resolve this matter and ensure my account's security.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]