

Notification of Dissatisfaction

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction regarding the recent changes made to our signed agreement dated [insert agreement date]. The alterations made have not been discussed with me prior to implementation, and they significantly affect the terms we initially agreed upon.

As a valued partner, I believe it is crucial to maintain clear and open communication regarding any amendments to our agreements. I kindly request a discussion to address these changes and seek a resolution that aligns with our original intentions.

I look forward to your prompt attention to this matter and hope to resolve it amicably. Please feel free to reach me at your earliest convenience.

Thank you for your understanding.

Sincerely,

[Your Name]