

Complaint Letter for Lack of Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Hotel Manager's Name]

[Hotel Name]

[Hotel Address]

[City, State, Zip Code]

Dear [Hotel Manager's Name],

I am writing to formally complain about the lack of service I experienced during my recent stay at [Hotel Name] from [Check-in Date] to [Check-out Date]. I had high expectations based on the hotel's reputation but was disappointed by several aspects of my visit.

Firstly, [describe the specific service issue, e.g., room cleanliness, unresponsive staff, amenities not working, etc.]. This significantly impacted my overall experience and made my stay less enjoyable.

Secondly, [mention any other instances of poor service, such as delays in service, lack of communication, etc.]. I believe that proper service is essential to maintaining guest satisfaction, and this was unfortunately lacking during my time at the hotel.

I hope you will take my complaint seriously and address these issues to improve future guests' experiences. I expect a prompt response regarding how you plan to rectify these matters.

Thank you for your attention to this issue.

Sincerely,

[Your Name]