

Letter of Protest Regarding Incorrect Data Entries

Date: [Insert Date]

To,
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Address Line 1]
[Address Line 2]

Dear [Recipient's Name],

I am writing to formally protest the incorrect data entries that have been recorded in [specify context, e.g., "our recent project report" or "the customer database"]. It has come to my attention that [briefly describe the inaccuracies, e.g., "several key figures have been misrepresented, leading to confusion and potential financial implications"].

It is crucial that accurate data is maintained to ensure effective decision-making and maintain the integrity of our operations. The specific inaccuracies I have identified include:

- [Incorrect Data Point 1]
- [Incorrect Data Point 2]
- [Incorrect Data Point 3]

I urge you to review these entries at your earliest convenience and take corrective action. Continuing to rely on incorrect data could have serious ramifications for our work and reputation.

Thank you for your immediate attention to this matter. I look forward to your prompt response regarding how we can rectify these issues.

Sincerely,
[Your Name]
[Your Title]
[Your Company/Organization]
[Your Contact Information]