

# Letter of Dissatisfaction

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

## **Subject: Dissatisfaction with Data Entry Errors**

Dear [Recipient Name],

I am writing to express my dissatisfaction regarding recurring data entry errors that have significantly impacted our operations. The inaccuracies have led to confusion, misplaced orders, and delayed services, affecting both our team and clients.

Despite previous communications regarding these issues, it appears that the necessary measures have not been effectively implemented to resolve them. I believe it is crucial to address this matter urgently to ensure the accuracy of our data handling processes.

I would appreciate a prompt response outlining how you plan to rectify these errors and prevent future occurrences. Thank you for your attention to this important matter.

Sincerely,

[Your Name]