

Notice of Unresolved Repair Issues

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you of the unresolved repair problems that have been reported in my unit, [Your Unit Number/Address]. Despite previous requests made on [insert dates of previous complaints], the issues remain unaddressed.

The specific problems include:

- [Problem 1]
- [Problem 2]
- [Problem 3]

I kindly ask that these issues be resolved as soon as possible. Please let me know when I can expect a response or repair date.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]